



Alnylam Mission

Alnylam is committed to supporting medical and scientific understanding by healthcare professionals in our therapeutic areas of interest. We are also committed to supporting educational programs and initiatives spearheaded by organizations focused on patient advocacy, community education and support, and other scientific efforts related to our therapeutic areas of interest.

Alnylam Medical Education Grants at a Glance

Alnylam's grants office supports independent medical education activities that are high-quality, balanced, scientifically rigorous, and free from commercial bias and provided to healthcare professionals (HCPs) to address unmet educational needs. Activities should strive to ultimately improve patient care and must be compliant with all applicable legal and regulatory guidelines. Educational grants are considered financial awards for clinical, scientific, and disease state educational programs that provide meaningful education to healthcare professionals and researchers in areas of relevance to Alnylam, without tangible benefit in return.

Consistent with applicable laws, regulations and industry codes and with the ethical standards under which Alnylam conducts business, education grants may never be linked to or awarded in order to influence recommending, prescribing, purchasing, formulary status, or reimbursement of any product, including any Alnylam product.

As part of Alnylam's ongoing commitment to putting patients first, the grants office will accept grant requests for bona fide educational purposes from the following:

- Educational providers that are accredited to provide continuing education (i.e. CME, CE) by a national accrediting body such as the Accreditation Council for Continuing Education (ACCME), American Nurses Credentialing Center (ANCC), Accreditation Council for Pharmacy Education (ACPE), or other such accreditor, or other non-accredited Independent Medical Education (IME).
- Educational providers can be any of the following types:
 - Continuing education offices of academic medical centers, medical universities, hospitals, or community health centers
 - Professional medical societies/associations
 - Managed care organizations
 - Medical education partner companies/providers

What We Support

The Alnylam Grants and Giving Office will support educational interventions that are both designated for credit and IME activities that are not designated for credit, as long as they are evidence-based and non-promotional in nature.

Before Submitting Your Grant Request

The following items must be completed and submitted to the Alnylam grants office, as early as possible, but no later than 60 calendar days prior to the start of the proposed activity (or decision needed by date for Satellite Symposia):

- Online Submission Form
- Letter of Request on Letterhead
- Gap Analysis/Needs Assessment
- Learning Objectives
- Educational Design/Agenda
- Outcomes Analysis Plan
- Detailed Line-Item Activity Budget
 - *Any expenses incurred by the requestor during the process of submitting and review of the grant are the responsibility of the requestor*
- W-9
- Accreditation Certificate, if applicable
- Honoraria & Reimbursement Policy
- Industry Attendance Guidelines

All requests must provide an English translation. Requests not submitted with an English translation may result in a delay in review.

Key Factors for Consideration

In determining whether or not funding will be provided, Alnylam will assess, among other factors:

- Clear gap analysis and educational needs assessment with measurable learning objectives
- Innovative, thought-provoking activities with opportunities for learner engagement, designed to change HCP competence and/or performance, leading to improved patient outcomes
- Well-defined goals of improvements to patient care with focused content
- Alignment with Alnylam's therapeutic areas of educational interest
- Assessment methods that are consistent with the educational design of the activity
- Detailed budget with costs that are reasonable and customary
- Status of educational provider (e.g. must be reputable, be in good standing with accreditation(s), etc.)
- Evidence-based, provides a balanced view of therapeutic options and is free from commercial bias
- Compliance with all laws, regulations, and guidelines that are applicable to medical education, such as ACCME, OIG, AMA, PhRMA Code, and other regulatory agencies
- Previous support by Alnylam does not guarantee future support. Each grant is evaluated on its own individual merit relative to grant requests and is dependent on funding availability. Some grants may be funded at a lesser amount than was requested.

Examples of requests that will not be considered

- Requests that are received less than 60 days prior to the activity start date
- Grants that do not align with Alnylam's therapeutic areas of interest
- Activities that do not have an educational focus
- Retroactive support
- Grant requests for meals only
- Grants to individuals
- Personal travel
- Overhead expenses, such as equipment, salaries, benefits, journal subscriptions, textbooks, etc.
- Sponsorships, exhibits, and advertisements in conjunction with a grant request
- Entertainment or sporting events, or activities that take place in lavish venues or focus on resort activities
- Grants to any individual healthcare provider or group of doctors in private practice
- Assistance from Alnylam employees to develop a grant request
- Other costs that are neither reasonable nor customary, or are excessive for the type of activity

After You Submit Your Grant Request	If Your Grant is Approved	If Your Request is Declined
<ul style="list-style-type: none"> • You will receive a confirmation email with a grant tracking number • During the grant review process, you may receive emails requesting additional information or clarification regarding your submission. Your prompt response is vital to continue the grant review process • No requestor should consider any grant request approved until they have received an email approval notification from the grant system 	<ul style="list-style-type: none"> • Prior to funds being sent, a signed Letter of Agreement (LOA) is required • If the scope of the activity changes, you must clearly document the change of scope and notify Alnylam for review and approval in advance of the activity <ul style="list-style-type: none"> ○ The modified activity will be reviewed by Alnylam and evaluated to reassess approval and determine if return of funds is warranted • Upon conclusion of the activity, you will be notified of your due date for reconciliation data. Failure to reconcile your grant and/or return unused funds may jeopardize the future grant submissions. As part of reconciliation you will be required to provide the following documentation: <ul style="list-style-type: none"> ○ Final Agenda with Faculty ○ Outcomes Report <ul style="list-style-type: none"> ▪ <i>Note: Outcomes Report must be an analysis of learner evaluation data and include a breakdown of learner types</i> ○ Final Reconciled Budget ○ Evidence of Disclosure of Commercial Support ○ Physician Payments Sunshine Act Reporting (if applicable) 	<p>Alnylam understands the need for support of continuing education for HCPs. As many more requests are received than can be funded, not all submitted requests will be approved. The following are criteria that might cause a request to be declined:</p> <ul style="list-style-type: none"> • Content is too broad • Learner audience is not targeted • Activity is too similar to already existing initiatives • Request does not demonstrate linkages between needs to gaps, to measurable objectives to educational format, or to evaluation and assessment to demonstrate deliberate planning in all stages. • Costs are in excess of fair market value for the proposed activity or not proportionate to the length of the activity • Outcomes level not clearly defined